Graphics & Animation

Tally Prime & GST

MS-Office / MS-CIT

Adv. Excel, VBA

Data Visualization

ENLIGHTENS YOU

Digital Marketing

ChatGPT + Ai

Web Designing

2D / 3D

Auto CAD

CMIT

Building Bright Careers Since 1989

QUEST FOR PROGRESS

CMIT MUMBAI

Since 1989

www.cmitindia.com

CELEBRATING
35 YEARS
EXPERIENCED PEOPLE

60,000+ Satisfied Students

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OUR MISSION

To impart knowledge and training
in newer technologies and diverse fascinating fields
To young and old, genius and not so much intelligent
Highly educated and not so much
At reasonable cost, accessible to many
Using modern tools to empower individuals
To improve their Careers in Technology driven
environment
To improve the earnings and living standards and
quality of life style
And open the horizons for challenging candidates.
to the vast international arena
To help attain global education and global career.

POLICY STATEMENT

Doing Business Ethically

Ethical Training highlighting the importance of Ethics
emphasizing and inculcating the ethical culture in the
Students / Participants, Staff, Customer, Suppliers, Business
Associates, Society, Government and all.

The More We Give Importance To
Skill Development, The More
Competent Will Be Our Youth.

- Narendra Modi -

INDEX

A

DIPLOMA IN COMPUTER APPLICATION & PROGRAMMING

DCAP

Ideal for S.S.C, CBSE, ICSE, HSC, Under Graduates Arts, Commerce, Science Students

Course Contents :

1.	Computer Concepts / History	-	Fundamentals
2.	Graphical User Interface	-	Windows **10 / 11**
	World's Popular Office Automation	-	MS-Office - **2019**
3.	Word Processor	-	Word
4.	Electronic Spreadsheet	-	Excel (Basics)
5.	Presentation Package	-	PowerPoint
6.	Organiser & Email Manager	-	Outlook
7.	Database Management System	-	Access
8.	Email, E-Banking, E-Ticketing, Social Media	-	Internet, WWW, Surfing
9.	Typing / Keyboarding Skills,	-	English / Marathi
10.	Programming Logic & Techniques		
11.	Flow Charts & Algorithms		
12.	Web Page Design	-	HTML
13.	High Level Language	-	'C' Language
14.	Object Oriented Programming	-	'C++'
15.	ChatGPT + Ai Tools	-	Ai

Conditions Applied / Deserving Candidates

Duration	: 5 Months (1 Hour Daily)	Method of Training
Offline Fees : Rs. 22,000/-	Online Fees : Rs. 22,000/-	Practical : 80%
Installment : Rs. 10,000/- + 7,000/- + 6,000/-		Theory : 20%

FREE: MS-CIT

Add on : Core JAVA / PHP / ORACLE

Salaries starting from Rs. 15,000/- to Rs. 25,000/-* p.m.

ADCO

ADVANCE DIPLOMA IN
COMPLETE OFFICE

B

Comprehensive Course in Office Automation

Course Contents :

1. Computer Concepts	- Fundamentals
2. Graphical User Interface	- Windows **10 / 11**
3. Microsoft Office	- MS-Office - **2019**
a) Word Processor	- Word Basic + Advance
b) Spreadsheet	- Excel Basic + Advance
c) Presentation Package	- Powerpoint Basic + Advance
d) RDBMS	- Access
e) Organizer & E-Mail Manager	- Outlook
4. Desk Top Publishing	- InDesign
5. World's Popular Designing Tool	- CoralDraw
6. Image Editing Software	- Photoshop
7. Email, E-Banking, E-Ticketing, Social Media	- Internet, WWW, Surfing
8. Key boarding Skills	- English or Marathi
9. ChatGPT + Ai Tools	- Ai

Duration	: 6 Months (1 Hour Daily)	Method of Training
Offline Fees : Rs. 24,000/-	Online Fees : Rs. 24,000/-	Practical : 80%
Installment : Rs. 10,000/- + 8,000/- + 7,000/-		Theory : 20%

FREE : MS-CIT COURSE

Add On : Tally Prime / Web Designing

Suitable for Students, Graduates, Job Seekers,
Self Employed, Professionals, Working Executives

DMO + MSCIT

DIPLOMA IN MICROSOFT OFFCE
+ MAHARASHTRA STATE CERTIFICATE IN INFORMATION TECHNOLOGY

MKCL
Creating a Knowledge Lit World
www.mkcl.org

TRIPLE CERTIFICATION
DMO + MS-CIT (Govt. Recog.) + Typing

MS-CIT
आंतरराष्ट्रीय दर्जाचा परिपूर्ण कंप्यूटर कोर्स !

Course Contents :

MS-CIT Contents + E Learning (ERA)

1. Computer Concepts / History   -   Fundamentals
2. Operating System - GUI   -   Windows **10 / 11**
3. Microsoft Office   -   MS-Office - **2019**
   a) Word Processor   -   Word
   b) Spreadsheet   -   Excel
   c) Presentation Package   -   PowerPoint
   d) Organizer & E-Mail Managing   -   Outlook
4. Email, E-Banking, E-Ticketing, Social Media - Internet, WWW, Surfing

   + DMO (Diploma in Microsoft Office)

5. Database Package   -   Access
6. Web Page Designing   -   HTML
7. Typing Tutoring   -   English / Marathi
8. Basic of ChatGPT   -   Ai Tools

Duration : 4 Months (1 Hour Daily)		**Method of Training**
Offline Fees : Rs. 12,000/-	**Online Fees : Rs. 12,000/-**	**Practical : 70%**
Installment : Rs. 7,000/- + 6,000/-		**Theory : 30%**

Add on : Tally Prime / Adv. Excel / Python

Above Course is Suitable for existing Government Employees
& Candidates Seeking Government Jobs

DMO

DIPLOMA IN
MICROSOFT OFFICE

D

Computer Course for One & All

Course Contents :

1.	Computer Concepts / History	- Fundamentals
2.	Graphical User Interface	- Windows **10 / 11**
	World's Popular Office Automation	- MS-Office - **2019**
3.	Word Processor	- Word
4.	Electronic Spreadsheet	- Excel Basics
5.	Presentation Package	- Power Point
6.	Organizer & E-Mail Manager	- Outlook
7.	Database Management System	- Access
8.	Email, E-Banking, E-Ticketing, Social Media	- Internet, WWW, Surfing
9.	Typing / Keyboarding Skill,	- English / Marathi
10.	Web Page Designing	- HTML
11.	ChatGPT + Ai Tools	- Ai

Duration : 3 Months (1 Hours Daily)	Method of Training
Offline Fees : Rs. 12,000/- — Online Fees : Rs. 12,000/-	Practical : 80%
Installment : Rs. 7,000/- + 6,000/-	Theory : 20%

Add on : Tally Prime / Adv. Excel / Power Bi

Suitable for Novice, School Children,
Housewives, Senior Citizens, Job Seekers
Also for Candidates Seeking Data Entry Operator Jobs

Eligible for Microsoft Certification

DIPLOMA IN COMPUTERISED ACCOUNTING

DCA

E

Comprehensive Course in Accounts, Taxation & GST

Course Contents :

Certification from Tally Solutions - TEPL

1. Computer Concepts & Operating System (GUI) - **Windows 10 / 11**
2. Microsoft Office   **Ver. 2019**
   - **a.** Word Processor   MS - Word - Level I & II
   - **b.** Electronic Spreadsheet   MS - Excel - Level I & II
   - **c.** Presentation Software   MS - PowerPoint, Outlook
3. Introduction to Accounting
   Manual Accounting - Journal, Ledgers to P&L A/C, Balance Sheet, Definition & Meaning of
   Manual A/C, Method of Book Keeping, Rules in Accounting & Taxation Basics (Direct & Indirect Taxes)
4. Computerized Accounting - Tally ERP 9.0 **(** Creation of Company and Groups, Cost Categories
   and Cost Centers, Bill wise Details, Budget, Cheque Printing **)**
5. Vouchers in Tally **(** Vouchers, Journals, Changing Date & Period, Inventory Information,
   Stock Groups & Categories, Inventory Vouchers, Purchase / Sales Orders & Invoices,
   Sales Return, Processing of Sales & Purchase Order **)**
6. Reports
   Presentation of Trial Balance, Balance Sheet, Stock Summary, Ratio Analysis, Account Books,
   Statement of A/C's, Inventory Books, Cash Flow, Fund Flow, Bank Reconciliation Statement,
   Day Book
7. Internet Capabilities & Important Features of Tally - Price Levels, Batch wise Details,
   Actual & Bill Quantity, Zero Value Entry, Additional Cost of Purchase, Separate Discount
   Column on Invoices, Bill of Materials
8. Job Costing   9. Job Order Processing   10. POS - Point of Sale   11. Security Control
12. Payroll
13. **Goods & Service Tax (GST)**
   (a) What is GST? What is CGST, SGST, IGST?   **(b)** Create Company and Activate GST in Company Level
   (c) Creating Masters and Set GST Rates   **(d)** Creating Tax Ledgers
   (e) Transferring Tax Credits of Vat, Excise and Service Tax to GST
   (f) Recording GST Sales and Printing Invoices   **(g)** Recording GST Local Purchase
   (h) Recording GST Interstate Sales and Printing Invoices   **(I)** Recording GST Interstate Purchase
   (j) Recording an Advance Payments to Supplier under GST   **(k)** GST Return in Tally (GSTR - 1, GSTR - 3B)
   (l) Recording GST Advance Payment Received from Customer **& Work with E-way Bill**
   (m) Reverse Charge on Purchase from Unregistered Dealer (URD) | Reverse Charge in GST in Tally
   (n) How to enter GST Sales with Nil Rate, Exempt Sales, SEZ, Sales Export and Consumer Sales.

Duration : 6 Months (1 Hour Daily)		Method of Training
Offline Fees : Rs. 26,000/-	**Online Fees : Rs. 26,000/-**	**Practical : 80%**
Installment : Rs. 9,999/- + 9,999/- + 9,999/-		**Theory : 20%**

TallyPrime
Authorized Centre

FREE : MS-CIT + TYPING + ChatGPT + GST Simulation Learning

Salaries starting from Rs. 15,000/- to Rs. 25,000/- p.m.

WPD

DIPLOMA IN WEB PAGE DESIGNING

F

Be a Creative Web Designer / Web Developer

Basic :

1. Internet   -   www, TCP / IP, Browser, Surfing, E-mail, Social Networking
2. HTML 5.0   -   Hyper Text Mark up Language Basic Language in Web Page Creation
3. CSS   -   Dynamic Hyper Text Mark up Language Cascading, Stylesheets, Layers, Image Mapping, Hotspots.
4. JAVA Script -   Scripting Language incorporating JAVA
5. WordPress -   Most Popular Tool for creating Web Pages Quickly

Duration	: 3 Months (1 Hour Daily)	Method of Training
Offline Fees : Rs. 12,000/-	Online Fees : Rs. 12,000/-	Practical : 80%
		Theory : 20%

Advanced :

6. CorelDraw
7. Photoshop
8. Animate
9. PHP with My SQL
10. ASP.net / Python

Duration	: 6 Months (1 Hour Daily)	Method of Training
Offline Fees : Rs. 22,000/-	Online Fees : Rs. 22,000/-	Practical : 80%
Installment : Rs. 8,000/- + 8,000/- + 8,000/-		Theory : 20%

Salaries starting from Rs. 20,000/-* p.m.

DIPLOMA IN
DESK TOP PUBLISHING

G

Ideal Course for Printer, Publishers, Advertising, Media, Journalists, Self Employed, DTP Centres, Jewellery Designing, Copy Writers.
& Ideal for Females, those aspiring for jobs in above fields.

Course Contents :

1. Computer Concept — Fundamentals

2. Graphical Use Interface (GUI) — Windows **10 / 11**

3. Text Editing Software — InDesign

4. World's Popular Drawing Software — CorelDraw

5. Image Editing Software — Photoshop

6. Typing Tutoring — English / Marathi

8. Basic of ChatGPT — Ai Tools

Duration	: 3 Months (1 Hour Daily)

Offline Fees : Rs. 18,000/-	Online Fees : Rs. 18,000/-

Installment : Rs. 10,000/- + 9,000/-

Method of Training

100% Hands On + Assignments + Project Work

Add On : Web Designing + Animation

Short Term Course with Immediate Job Prospects

DDG

DIPLOMA IN
DIGITAL GRAPHICS

H

Ideal Course for Printers, Publishers, Advertising, Media, Journalists, Self Employed, DTP Centres, Jewellery Designing, Copy Writers

Course Contents :

1. Fundamentals
2. Windows **10 / 11**
3. PageMaker
4. Indesign
5. CorelDraw
6. Illustrator
7. Photoshop
8. Canva
9. Typing Tutoring (**English**)
10. Typing Tutoring (**Marathi**)
11. Basic of ChatGPT - Ai Tools

Duration	: 6 Months (1 Hours Daily)

Offline Fees : Rs. 24,000/-	Online Fees : Rs. 24,000/-

Installment	: Rs. 9,000/- + 8,000/- + 8,000/-

Method of Training

100% Practical Oriented + Assignments + Project Work

Add On : Web Designing + Animation

Salaries starting from Rs. 15,000/- p.m. for Graphic Designers*

DDM

DIPLOMA IN
Digital Marketing

I

Be a Digital Marketing Wizard

Course Contents :

1. Digital Marketing Overview
2. Website Creation Using WordPress
3. Email Marketing
4. Lead Generation
5. Google Search / Display Ads, PPC & Analytics
6. Social Media Marketing (SMM)
7. Search Engine Optimision (SEO)
8. Online Display Advertising
9. Facebook & Instagram Marketing
10. Mobile Web Marketing
11. Content Marketing
12. Online Reputation Management
13. Affiliate Marketing Basics
14. AdSense & Blogging
15. Youtube Marketing
16. Basic of ChatGPT-Ai Tools

Conditions Applied / Deserving Candidates

Duration	: 3 Months (1 Hours Daily)		Method of Training
Offline Fees : Rs. 25,000/-		Online Fees : Rs. 25,000/-	Practical : 80%
Installment : Rs. 15,000/- + 11,000/-			Theory : 20%

The above Course is ideal for those seeking career in the field of Digital / Internet Marketing space

Eligible for Certifications :

Google
Adwords, Analytics, Mobile Sites
and Digital Sales

facebook
Blueprint Certification

YCMOU Open University
ज्ञानगंगा घरोघरी

Salaries starting from Rs. 15,000/- to Rs. 25,000/-* p.m.

J

DIPLOMA IN
COMPUTER AIDED DESIGN

CAD

Ideal Course for Engineers, Architects, Draftsman, Interior Designers, Textile, Products and Apparel Manufacturing, Auto Mobile Designing.

Course Contents :

1. Computer Concepts & Windows 10 / 11
2. Introduction to AutoCAD
3. Application & Real Life Advantages of CAD
4. Drawing simple sketches (Line, Arc, Circle, Ellipse, Polygon etc.)
5. Designing & Drafting Process
6. Setting up & Making Drawings
7. Creating and Managing Layers
8. Dimensioning & Sectioning a Drawing
9. Working with Blocks & Attributes
10. Adding Symbols
11. Exporting Objects
12. Layout Management
13. Plotting your Drawings
14. 2D Drawing in AutoCAD
15. Isometrics Drawings
16. 3D Drawings
17. Viewports and Viewings
18. Modellings
19. Creating Visual Styles
20. Practical Assignments / Project

Duration : 2 Months (1 Hour Daily)

Offline Fees : Rs. 10,000/-   **Online Fees** : Rs. 10,000/-

Installment : Rs. 6,000/- + 5,000/-

Method of Training 100% Practical with Assignment

Learn the World's Most Popular CAD Software

DCC

DIPLOMA IN COMPUTER & COMMUNICATION

K

Most Popular Course of CMIT

3 IN 1 COURSE

Computing Skills + Effective Communication + Ai Tools

Course Contents :

Module I - Computers

1. Fundamentals
2. Window 10 / 11
3. Microsoft Office - 2019
   a) Word   c) Powerpoint   e) Access
   b) Excel   d) Outlook
4. Web Page Design - HTML
5. Internet, E-mail, WWW, Skype
6. Typing - English
7. Typing - Marathi
8. Canva

Module II - English (Online)

1. Phonetics & Words
2. English Grammar
3. Sentence Formation
4. Vocabulary, Spelling
5. Pronunciation
6. Email & SA Writing
7. Roleplays
8. News Reporting
9. Group Discussion
10. Ex-Tempore
11. Just A Minute - JAM
12. Presentation Skills

Module III - ChatGPT + Ai Tools

• What is Chat-GPT?
• How to Create Chat-GPT Account?
• Understand Chat-GPT
• What Chat-GPT Can Do For You?

• How to write effective Chat-GPT prompts?
• Create Quizzers for the Study Materials
• Blog Content Writing with Chat-GPT
• Essay and Story Written by Chat-GPT

*Condition Apply

Duration	: 4 Months (2 Hours Daily)		Method of Training
Offline Fees : Rs. 24,000/-	Online Fees : Rs. 24,000/-		Practical : 80%
Installment : Rs. 9,000/- + 8,000/- + 8,000/-			Theory : 20%

Add on : Tally Prime / Adv. Excel

Salaries Starting from Rs. 15,000/- to Rs. 25,000/-* p.m.

SPECIAL CERTIFICATE COURSES (SCC)

1	MS-Windows, Internet, www, E-mail, Net Banking, Skype, E-Comerce	2 Weeks	3,500/-
2	CorelDraw or Photoshop or Illustrator	4 Weeks	7,000/-
3	Basic + Advance Excel (Version - 2019)	6 Weeks	8,000/-
4	BK & A/cs, Taxation (IT, TDS, CGST, SGST, IGST)	10 Weeks	10,000/-
5	Computer A/c - Tally Prime Level 1	4 Weeks	6,000/-
6	Computer A/c - Tally Priime Level 2 + GST	8 Weeks	10,000/-
7	Tally Prime - GST	6 Weeks	8,000/-
8	C Language or C++ Programming (OOPS)	6 Weeks	8,000/-
9	Python (Basic + Advance)	12 Weeks	24,000/-
10	Oracle - SQL & PLSQL / MS - SQL Server	12 Weeks	24,000/-
11	ADO.net + C#.net + VB.net + ASP.net (Microsoft.net Specialist)	16 Weeks	40,000/-
12	2D Animation - Animate	6 Weeks	10,000/-
13	3D Animation - 3D Studio Max	12 Weeks	18,000/-
14	C with Data Structure	10 Weeks	12,000/-
15	PHP with MySQL	8 Weeks	12,000/-
16	Macros VBA	6 Weeks	10,000/-
17	MS - Power Bi	8 Weeks	15,000/-
18	Adobe Premiere Pro.	8 Weeks	15,000/-
19	Adobe After Effects (VFX)	10 Weeks	15,000/-
20	Typing / Keyboarding (English / Marathi)	4 Weeks	3,000/-* *each

Special Designer Course for Kids
Short Term Kids Courses (Age 6 to 12 Yrs.)

a)	Windows + Paint + Word + Power Point	20	5,000/-
b)	Windows + Canva + Internet, WWW, Surfing, Email	30	7,000/-
c)	Windows + CorelDraw + Canva + Scratch	60	9,000/-

CERTIFIED COURSE IN PERSONAL INVESTMENT AND TAX PLANNING (CPI)

Learn the Art of Investment & Tax Planning

▸ The Economic Survey.

▸ Union Budget 2024-25.

▸ The Investment Scene.

▸ How to understand and assess the risk of your investment.

▸ How to calculate the return on your Investment.

▸ The forbidden fruit - where not to Invest.

▸ Personal Taxation.

▸ Protection through Insurance.

▸ Small Savings Schemes.

▸ Bank Deposits.

▸ Investment in Company Deposits, Debentures and Bonds.

▸ Investing in Real Estate.

▸ Investing in Gold and Silver.

▸ Equity Investments.

▸ Mutual Funds.

▸ Investing in Commodities.

▸ Futures and Options.

▸ Personal Tax Planning.

▸ Personal Investment Portfolio.

▸ Secrets of Successful Financial Planning.

Duration : 4 Weeks (1 Hour Daily)

Tuition Fees : Rs. 10,000/-

Basic Financial Literacy Course - for One & All

Note : Study Material Provided.

CERTIFICATE / DIPLOMA COURSE IN
SPOKEN ENGLISH

Enhance your English Skills & Boost Your Confidence

Module I - Theory

1. Word Building & Phonetics
2. Basic of Grammar
3. Sentence Formation
4. Pronunciation
5. Vocabulary & Spelling
6. IDIOMS & Phrases
7. Letter, Email & Essay Writing

Module II - Practical

1. JAM
2. Role Plays
3. Extempore
4. Group Discussion
5. News Reporting
6. Presentation Skills
7. Interview Techniques

Speaking

Reading

Writing

Listening

Basic : Module I + II

Duration	: 3 / 6 Months (1 Hours Daily)	
3 Months	: Rs. 12,000/-	6 Month : 22000/-
Installment	: Rs. 7,000/- + 6,000/- (3 Months)	
	Rs. 8,000/- + 8,000/- + 6,000/-	

Module III - Advanced

1. Business Communication
2. Business Letters
3. Neutral Accent
4. Advanced Vocabulary
5. Business Conversation
6. Accent Neutralization

Advance : Module III

Duration	: 1 Month (Weekends)
Tution Fees	: Rs. 12,000/-

CERTIFICATE COURSE IN ChatGPT AND Ai Tools (Ai)

Learn Artificial Intelligence, ChatGPT and the latest Ai tools

Module 1

- What is Chat-GPT?
- How to Create Chat-GPT Account?
- Understand Chat-GPT
- What Chat-GPT Can Do For You?
- How to write effective Chat-GPT prompts?
- Create Quizzers for the Study Materials
- Blog Content Writing with Chat-GPT
- Essay and Story Written by Chat-GPT

Module 2

- Create Single Page Website, Documents & PPT in Minutes Using AI
- Create Designs for FREE using AI
- AI Magic Tool to convert Text to Video
- AI Magic Tools to convert Text to Image
- Use AI to Create a Social Media Contents
- AI Writer for all your Writing Needs

Duration : 1 Month (1 Hour Daily)

Tuition Fees : Rs. 5,000/-

*Salaries starting from Rs. 15,000/- * p.m. onwards*

FEATURES OF CMIT

➭ CMIT stands for Computer Management & Information Technology.

➭ Experience of 35 Years in IT Education.

➭ Over 60,000 Students Trained.

➭ CMIT has chain of Centres since 1989.

➭ Team of Expert & Experienced Faculties.

➭ State of Art Computer Labs.

➭ Intensive Theory and Hands on Practical.

➭ One PC - One Student.

➭ Faculty : Student Ratio 1 : 4 (Personalized attention).

➭ Latest Job Oriented Courses.

➭ Industry Recognized Certification.

➭ Affordable Fees and Installment Facility Available.

➭ Diploma / Certificate is awarded on successful completion of the Course.

➭ **Authorised Training Partner and Certification From :**

M K C L

TEPL
Tally Education

YCMOU Open University
ज्ञानगंगा घरोघरी

➭ **Placement Assistance in :**
Corporate, Small & Medium Enterprises, Export Firms,
CA Firms, Banks - Indian & MNC, Mutual Funds, Share

* **Placement Assistance for meritorious students
However it is not a Guarantee.**

*Special Rebate for Handicapped, Defense Personal,
Economically Weak Background, Senior Citizens, Cancer Patients Etc.*

![CMIT Mumbai logo - Quest for Progress]

Since 1989

⦿ **Mulund East :**

Shop No. 2, Vaity Visawa, G. V. Scheme Road No. 2,
Off 90ft Road, Opp. G P Parsik Bank / D Mart Ready, Mulund East.

📱 **+91 93200 33355** 🟢

⦿ **Airoli :**

"Ripplez Mall", Shop No. 4 & 5, 2nd Floor, Sector 7,
Above Federal Bank / Mc'Donalds, Next to Talwalkar,

📱 **+91 93222 39424** 🟢

⦿ **Head Office :**

Ketki Apt., Shop No. 9, G.V. Scheme Road No. 2,
Opp. Shamrao Vithal Co-op Bank, Off. L.T. Road.

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✉ **: info@cmitindia.com**