



# CMIT

*Empowering Indians with Digital Skills*

CELEBRATING  
**35**  
YEARS  
EXPERIENCED  
PEOPLE  
**65,000+**  
Happy  
Learners

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Since 1989

## OUR MISSION

To impart knowledge and training  
in newer technologies and diverse fascinating fields  
To young and old, genius and not so much intelligent  
Highly educated and not so much  
At reasonable cost, accessible to many  
Using modern tools to empower individuals  
To improve their Careers in Technology driven  
environment  
To improve the earnings and living standards and  
quality of life style  
And open the horizons for challenging candidates.  
to the vast international arena  
To help attain global education and global career.

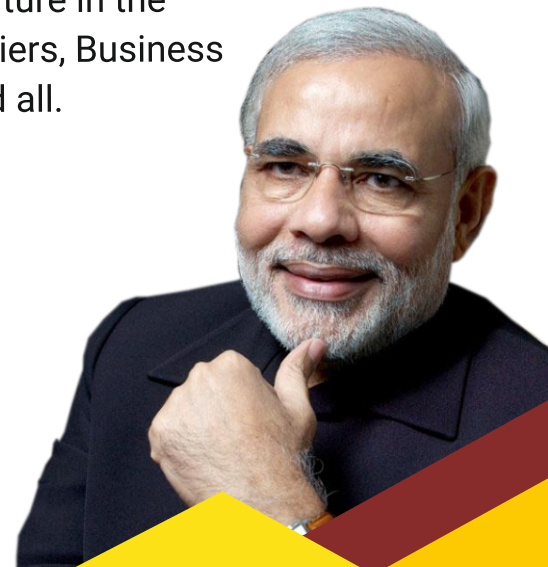
## POLICY STATEMENT

### Doing Business Ethically

Ethical Training highlighting the importance of Ethics  
emphasizing and inculcating the ethical culture in the  
Students / Participants, Staff, Customer, Suppliers, Business  
Associates, Society, Government and all.

The More We Give Importance To  
Skill Development, The More  
Competent Will Be Our Youth.

- Narendra Modi -



# INDEX

| Sr. No. | Courses Title  | Code          | Duration                        | Fees                             | Page No. |
|---------|--|---------------|---------------------------------|----------------------------------|----------|
| 1.      | Diploma in Computer Application & Prog.  | DCAP          | 6 Months                        | 24,000/-                         | 1        |
| 2.      | Advance Diploma in Complete Office   | ADCO          | 6 Months                        | 26,000/-                         | 2        |
| 3.      | Diploma in Microsoft Office +<br>Maharashtra State Certificate in<br>Information Technology                  | DMO+<br>MSCIT | 4 Months                        | 12,000/-                         | 3        |
| 4.      | Diploma in Microsoft Office  | DMO           | 3 Months                        | 12,000/-                         | 4        |
| 5.      | Diploma in Computerised Accounting   | DCA           | 6 Months                        | 26,000/-                         | 5        |
| 6.      | Diploma in Web Page Designing  | WPD           | 3 Months                        | 12,000/-                         | 6        |
| 7.      | Diploma in Desk Top Publishing   | DTP           | 3 Months                        | 18,000/-                         | 7        |
| 8.      | Diploma in Digital Graphics  | DDG           | 6 Months                        | 26,000/-                         | 8        |
| 9.      | Diploma in Computer Aided Design   | CAD           | 3 Months                        | 12,000/-                         | 9        |
| 10.     | Diploma in Digital Marketing   | DDM           | 3 Months                        | 24,000/-                         | 10       |
| 11.     | Diploma in Computer & Communication  | DCC           | 4 Months                        | 26,000/-                         | 11       |
| 12.     | Certificate Course in ChatGPT & Ai Tools   | Ai            | 6 Weeks                         | 10,000/-                         | 12/13    |
| 13.     | Special Certificate Courses  |               |                                 |                                  | 14       |
| 14.     | Certificate / Diploma in<br><b>Spoken English</b><br><b>Module - I + II</b><br><b>Module - III (Advance)</b> |               | 3 Months<br>6 Months<br>1 Month | 14,000/-<br>24,000/-<br>12,000/- | 15       |
| 15.     | Features of CMIT   |               |                                 |                                  | 16       |



# DIPLOMA IN COMPUTER APPLICATION & PROGRAMMING

DCAP

Ideal for S.S.C, CBSE, ICSE, HSC, Under Graduates  
Arts, Commerce, Science Students

## Course Contents :

- |  |                          |
|--|--------------------------|
| 1. Computer Concepts / History                 | - Fundamentals           |
| 2. Graphical User Interface                    | - Windows 10 / 11        |
| World's Popular Office Automation              | - MS-Office - 2019 / 365 |
| 3. Word Processor                              | - Word                   |
| 4. Electronic Spreadsheet                      | - Excel (Basics)         |
| 5. Presentation Package                        | - PowerPoint             |
| 6. Organiser & Email Manager                   | - Outlook                |
| 7. Database Management System                  | - Access                 |
| 8. Email, E-Banking, E-Ticketing, Social Media | - Internet, WWW, Surfing |
| 9. Typing / Keyboarding Skills,                | - English / Marathi      |
| 10. Programming Logic & Techniques             |                          |
| 11. Flow Charts & Algorithms                   |                          |
| 12. Web Page / Graphic Designing               | - HTML or Canva Pro      |
| 13. High Level Language                        | - 'C' Language           |
| 14. Object Oriented Programming                | - 'C++' or Core Python   |
| 15. Ai, ML, Gen. Ai                            | - ChatGPT + Ai Tools     |

\*Conditions Applied / Deserving Candidates

|  |                           |
|--|---------------------------|
| <b>Duration</b> : 5 Months (1 Hour Daily)                            | <b>Method of Training</b> |
| <b>Offline Fees</b> : Rs. 24,000/- <b>Online Fees</b> : Rs. 24,000/- | <b>Practical</b> : 80%    |
| <b>Installment</b> : Rs. 10,000/- + 8,000/- + 7,000/-                | <b>Theory</b> : 20%       |

**FREE: MS-CIT**

**Add on : Core JAVA / ORACLE / Web Design**



Gateway to Knowledge Lit Careers

# Python

*Classroom Training + E Learning + Dual Certification*

# ADVANCE DIPLOMA IN COMPLETE OFFICE



## Comprehensive Course in Office Automation

### Course Contents :

- |   |   |
|---|---|
| <ol style="list-style-type: none"> <li>1. Computer Concepts</li> <li>2. Graphical User Interface</li> <li>3. Microsoft Office             <ol style="list-style-type: none"> <li>a) Word Processor</li> <li>b) Spreadsheet</li> <li>c) Presentation Package</li> <li>d) RDBMS</li> <li>e) Organizer &amp; E-Mail Manager</li> </ol> </li> <li>4. Desk Top Publishing</li> <li>5. World's Popular Designing Tool</li> <li>6. Image Editing Software</li> <li>7. Email, E-Banking, E-Ticketing, Social Media</li> <li>8. Key boarding Skills</li> <li>9. Ai, ML, Gen. Ai</li> </ol> | <ul style="list-style-type: none"> <li>- Fundamentals</li> <li>- Windows <b>10 / 11</b></li> <li>- MS-Office - <b>2019 / 365</b></li> <li>- Word Basic + Advance</li> <li>- Excel Basic + Advance</li> <li>- Powerpoint Basic + Advance</li> <li>- Access</li> <li>- Outlook</li> <li>- InDesign / Canva Pro</li> <li>- CoralDraw</li> <li>- Photoshop</li> <li>- Internet, WWW, Surfing</li> <li>- English or Marathi</li> <li>- ChatGPT + Ai Tools</li> </ul> |
|---|---|

|  |                                   |                           |
|--|-----------------------------------|---------------------------|
| <b>Duration : 6 Months (1 Hour Daily)</b>              |                                   | <b>Method of Training</b> |
| <b>Offline Fees : Rs. 26,000/-</b>                     | <b>Online Fees : Rs. 26,000/-</b> | <b>Practical : 80%</b>    |
| <b>Installment : Rs. 10,000/- + 10,000/- + 7,000/-</b> |                                   | <b>Theory : 20%</b>       |

**FREE : MS-CIT COURSE + MKCL KLiC Course**

**Add On : Tally Prime / Web Designing**

*Suitable for Students, Graduates, Job Seekers,  
Self Employed, Professionals, Working Executives*



# DIPLOMA IN MICROSOFT OFFICE + MAHARASHTRA STATE CERTIFICATE IN INFORMATION TECHNOLOGY



**MKCL**

Creating a Knowledge Lit World  
www.mkcl.org

## TRIPLE CERTIFICATION MS-CIT (Govt. Recog.) + DMO + Typing

# MS-CIT

आंतरराष्ट्रीय दर्जाचा परिपूर्ण कंप्यूटर कोर्स !

### Course Contents :

#### MS-CIT Contents + E Learning (ERA)

1. Computer Concepts / History - Fundamentals
2. Operating System - GUI - Windows 10 / 11
3. Microsoft Office - MS-Office - 2019 / 365
  - a) Word Processor - Word
  - b) Spreadsheet - Excel
  - c) Presentation Package - PowerPoint
  - d) Organizer & E-Mail Managing - Outlook
4. Email, E-Banking, E-Ticketing, Social Media - Internet, WWW, Surfing

#### + DMO (Diploma in Microsoft Office)

5. Database Package - Access
6. Web Page / Graphic Designing - HTML / Canva Pro
7. Typing Tutoring - English / Marathi
8. Ai, ML, Gen. Ai - ChatGPT + Ai Tools

**Duration** : 4 Months (1 Hour Daily)

**Method of Training**

**Offline Fees** : Rs. 12,000/-

**Online Fees** : Rs. 12,000/-

**Practical** : 70%

**Installment** : Rs. 7,000/- + 6,000/-

**Theory** : 30%

**Add on : Tally Prime / Adv. Excel / Python**

*Above Course is Suitable for existing Government Employees  
& Candidates Seeking Government Jobs*

# DIPLOMA IN MICROSOFT OFFICE



## Computer Course for One & All

### Course Contents :

- |  |   |
|--|---|
| 1. Computer Concepts / History                                   | - Fundamentals  |
| 2. Graphical User Interface<br>World's Popular Office Automation | - Windows <b>10 / 11</b><br>- MS-Office - <b>2019 / 365</b> |
| 3. Word Processor  | - Word  |
| 4. Electronic Spreadsheet  | - Excel Basics  |
| 5. Presentation Package  | - Power Point   |
| 6. Organizer & E-Mail Manager                                    | - Outlook   |
| 7. Database Management System                                    | - Access  |
| 8. Email, E-Banking, E-Ticketing, Social Media                   | - Internet, WWW, Surfing                                    |
| 9. Typing / Keyboarding Skill,                                   | - English / Marathi   |
| 10. Web Page / Graphic Designing                                 | - HTML / Canva Pro  |
| 11. Ai, ML, Gen. Ai  | - Gemini + Ai Tools   |

|  |                                   |                           |
|--|-----------------------------------|---------------------------|
| <b>Duration</b> : 3 Months (1 Hours Daily) |                                   | <b>Method of Training</b> |
| <b>Offline Fees</b> : Rs. 12,000/-         | <b>Online Fees</b> : Rs. 12,000/- | <b>Practical</b> : 80%    |
| <b>Installment</b> : Rs. 7,000/- + 6,000/- |                                   | <b>Theory</b> : 20%       |

**Add on : Tally Prime / Adv. Excel / Power Bi**

*Suitable for Novice, School Children,  
Housewives, Senior Citizens, Job Seekers  
Also for Candidates Seeking Data Entry Operator Jobs*

**Eligible for Microsoft Certification**



# DIPLOMA IN COMPUTERISED ACCOUNTING

DCA

## Comprehensive Course in Accounts, Taxation & GST

### Course Contents :

### Certification from Tally Solutions - TEPL

1. Computer Concepts & Operating System (GUI) - **Windows 10 / 11**
2. Microsoft Office **Ver. 2019 / 365 + Co-Pilot**
  - a. Word Processor MS - Word - Level I & II
  - b. Electronic Spreadsheet MS - Excel - Level I & II
  - c. Presentation Software MS - PowerPoint, Outlook
3. Introduction to Accounting  
Manual Accounting - Journal, Ledgers to P&L A/C, Balance Sheet, Definition & Meaning of Manual A/C, Method of Book Keeping, Rules in Accounting & Taxation Basics (Direct & Indirect Taxes)
4. Computerized Accounting - **Tally Prime** ( Creation of Company and Groups, Cost Categories and Cost Centers, Bill wise Details, Budget, Cheque Printing )
5. Vouchers in Tally ( Vouchers, Journals, Changing Date & Period, Inventory Information, Stock Groups & Categories, Inventory Vouchers, Purchase / Sales Orders & Invoices, Sales Return, Processing of Sales & Purchase Order )
6. Reports  
Presentation of Trial Balance, Balance Sheet, Stock Summary, Ratio Analysis, Account Books, Statement of A/C's, Inventory Books, Cash Flow, Fund Flow, Bank Reconciliation Statement, Day Book
7. Internet Capabilities & Important Features of Tally - Price Levels, Batch wise Details, Actual & Bill Quantity, Zero Value Entry, Additional Cost of Purchase, Separate Discount Column on Invoices, Bill of Materials
8. Job Costing    9. Job Order Processing    10. POS - Point of Sale    11. Security Control
12. Payroll
13. **Goods & Service Tax (GST)**
  - (a) What is GST? What is CGST, SGST, IGST?    (b) Create Company and Activate GST in Company Level
  - (c) Creating Masters and Set GST Rates    (d) Creating Tax Ledgers
  - (e) Transferring Tax Credits of Vat, Excise and Service Tax to GST
  - (f) Recording GST Sales and Printing Invoices    (g) Recording GST Local Purchase
  - (h) Recording GST Interstate Sales and Printing Invoices    (i) Recording GST Interstate Purchase
  - (j) Recording an Advance Payments to Supplier under GST    (k) GST Return in Tally (GSTR - 1, GSTR - 3B)
  - (l) Recording GST Advance Payment Received from Customer & **Work with E-way Bill**
  - (m) Reverse Charge on Purchase from Unregistered Dealer (URD) | Reverse Charge in GST in Tally
  - (n) How to enter GST Sales with Nil Rate, Exempt Sales, SEZ, Sales Export and Consumer Sales.

**Duration : 6 Months (1 Hour Daily)**

**Method of Training**

**Offline Fees : Rs. 26,000/-**

**Online Fees : Rs. 26,000/-**

**Practical : 80%**

**Installment : Rs. 10,000/- + 9,000/- + 8,000/-**

**Theory : 20%**



**TallyPrime**  
Authorized Centre

**FREE : MS-CIT + TYPING + ChatGPT + Ai Tools + GST Simulation**

**Classroom Training + E Learning + Dual Certification**

# DIPLOMA IN WEB PAGE DESIGNING



Be a Creative Web Designer / Web Developer

## Basic :

1. Internet - www, TCP / IP, Browser, Surfing, E-mail, Social Networking
2. HTML 5.0 - Hyper Text Mark up Language  
Basic Language in Web Page Creation
3. CSS - Dynamic Hyper Text Mark up Language  
Cascading, Stylesheets, Layers, Image Mapping, Hotspots.
4. JAVA Script - Scripting Language incorporating JAVA
5. WordPress - Most Popular Tool for creating Web Pages Quickly

**Duration : 3 Months (1 Hour Daily)**

**Method of Training**

**Offline Fees : Rs. 12,000/-**

**Online Fees : Rs. 12,000/-**

**Practical : 80%**

**Theory : 20%**

## Advanced :

6. CorelDraw / Canva Pro
7. Photoshop
8. Animate
9. PHP with My SQL
10. Python      11. Chat GPT + Ai Tools

**Duration : 6 Months (1 Hour Daily)**

**Offline Fees : Rs. 24,000/-**

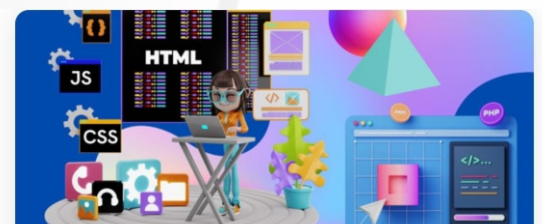
**Online Fees : Rs. 24,000/-**

**Installment : Rs. 10,000/- + 10,000/- + 5,000/-**



Gateway to Knowledge Lit Careers

**Web  
Designing**



**Classroom Training + E Learning + Dual Certification**



# DIPLOMA IN DESK TOP PUBLISHING

DTP

**Ideal Course for Printer, Publishers, Advertising, Media, Journalists, Self Employed, DTP Centres, Jewellery Designing, Copy Writers.**

**& Ideal for Females, those aspiring for jobs in above fields.**

## Course Contents :

1. Computer Concept - Fundamentals
2. Graphical Use Interface (GUI) - Windows 10 / 11
3. Text Editing Software - InDesign
4. World's Popular Drawing Software - CorelDraw
5. Image Editing Software - Photoshop
6. Typing Tutoring - English / Marathi
8. Basics of ChatGPT - Ai

**Duration : 4 Months (1 Hour Daily)**

**Offline Fees : Rs. 18,000/-**

**Online Fees : Rs. 18,000/-**

**Installment : Rs. 10,000/- + 9,000/-**

### Method of Training

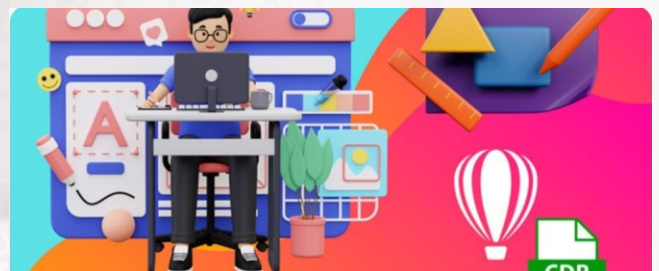
**100% Hands On +  
Assignments + Project Work**

**Add On : Web Designing + Animation**



Gateway to Knowledge Lit Careers

**DTP  
Adobe &  
CorelDraw**



**Classroom Training + E Learning + Dual Certification**

# DIPLOMA IN DIGITAL GRAPHICS



**Ideal Course for Printers, Publishers, Advertising,  
Media, Journalists, Self Employed, DTP Centres,  
Jewellery Designing, Copy Writers**

## Course Contents :

1. Fundamentals
2. Windows 10 / 11
3. PageMaker
4. Indesign
5. CorelDraw
6. Illustrator
7. Photoshop
8. Canva Pro
9. Typing Tutoring (**English**)
10. Typing Tutoring (**Marathi**)
11. Ai, ML, Gen. Ai - ChatGPT + Ai Tools

**Duration : 6 Months (1 Hours Daily)**

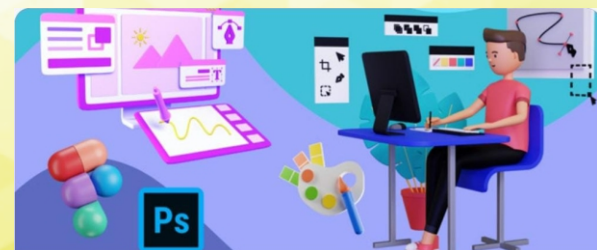
**Offline Fees : Rs. 26,000/-    Online Fees : Rs. 26,000/-**

**Installment : Rs. 9,000/- + 9,000/- + 9,000/-**

**Add On : Web Designing + Animation**



**Graphic  
Designing**



**Classroom Training + E Learning + Dual Certification**



## Be a Digital Marketing Wizard

### Course Contents :

1. Digital Marketing Overview
2. Website Creation Using WordPress
3. Email Marketing
4. Lead Generation
5. Google Search / Display Ads, PPC & Analytics
6. Social Media Marketing (SMM)
7. Search Engine Optimisation (SEO)
8. Online Display Advertising
9. Facebook & Instagram Marketing
10. Mobile Web Marketing
11. Content Marketing
12. Online Reputation Management
13. Affiliate Marketing Basics
14. AdSense & Blogging
15. Youtube Marketing
16. Ai, ML, Gen. Ai - ChatGPT + Ai Tools



### Social Media Marketing

In this Social Media Marketing course, you'll explore key concepts and the importance of digital marketing in today's business landscape. You'll learn to identify various channels, compare traditional and digital methods, and understand SEO's role in visibility. The course covers effective social media strategies, common pitfalls, and emerging trends like short-form videos. By the end, you'll be equipped to enhance brand awareness and customer engagement through innovative and ethical marketing practices.



**Duration : 3 Months (1 Hours Daily)**

**Method of Training**

**Offline Fees : Rs. 24,000/-**

**Online Fees : Rs. 24,000/-**

**Practical : 80%**

**Installment : Rs. 15,000/- + 10,000/-**

**Theory : 20%**

\*Conditions Applied / Deserving Candidates

*The above Course is ideal for those seeking career in the field of Digital / Internet Marketing space*

Eligible for Certifications :



**Classroom Training + E Learning + Dual Certification**



# DIPLOMA IN COMPUTER AIDED DESIGN

CAD

**Ideal Course for Engineers, Architects, Draftsman,  
Interior Designers, Textile, Products and  
Apparel Manufacturing, Auto Mobile Designing.**

## Course Contents :

1. Computer Concepts & Windows 10 / 11
2. Introduction to AutoCAD
3. Application & Real Life Advantages of CAD
4. Drawing simple sketches (Line, Arc, Circle, Ellipse, Polygon etc.)
5. Designing & Drafting Process
6. Setting up & Making Drawings
7. Creating and Managing Layers
8. Dimensioning & Sectioning a Drawing
9. Working with Blocks & Attributes
10. Adding Symbols
11. Exporting Objects
12. Layout Management
13. Plotting your Drawings
14. 2D Drawing in AutoCAD
15. Isometrics Drawings
16. 3D Drawings
17. Viewports and Viewings
18. Modellings
19. Creating Visual Styles
20. Practical Assignments / Project
21. Ai, ML, Gen. Ai - ChatGPT + Ai Tools

**Duration : 2 Months (1 Hour Daily)**

**Offline Fees : Rs. 12,000/- | Online Fees : Rs. 10,000/-**

**Installment : Rs. 7,000/- + 6,000/-**

**Method of Training 100% Practical with Assignment**



Gateway to Knowledge Lit Careers

CAD Certification

**Classroom Training + E Learning + Dual Certification**

# DIPLOMA IN COMPUTER & COMMUNICATION



Most Popular Course of CMIT

**3 IN 1 COURSE**

Computing Skills + Effective Communication + Ai Tools

## Course Contents :

### Module I - Computers

1. Fundamentals
2. Window 10 / 11
3. Microsoft Office - 2019
  - a) Word c) Powerpoint
  - b) Excel d) Outlook
4. Web Page Design - HTML
5. Internet, E-mail, WWW, Skype
6. Typing - English
7. Typing - Marathi
8. Canva

### Module II - English (Online)

1. Phonetics & Words
2. English Grammar
3. Sentence Formation
4. Vocabulary, Spelling
5. Pronunciation
6. Email & SA Writing
7. Roleplays
8. News Reporting
9. Group Discussion
10. Ex-Tempore
11. Just A Minute - JAM
12. Presentation Skills

### Module III - ChatGPT - Ai

- What is Chat-GPT?
- How to Create Chat-GPT Account?
- Understand Chat-GPT
- What Chat-GPT Can Do For You?
- How to write effective Chat-GPT prompts?
- Create Quizzers for the Study Materials
- Blog Content Writing with Chat-GPT
- Essay and Story Written by Chat-GPT

**Duration** : 4 Months (2 Hours Daily)

**Method of Training**

**Offline Fees** : Rs. 26,000/-

**Online Fees** : Rs. 26,000/-

**Practical** : 80%

**Installment** : Rs. 10,000/- + 10,000/- + 7,000/-

**Theory** : 20%

**Add on : Tally Prime / Adv. Excel**

*Classroom Training + E Learning + Dual Certification*

## SPECIAL CERTIFICATE COURSES (SCC)

|    |   |          |                   |
|----|---|----------|-------------------|
| 1  | MS-Windows, Internet, www, E-mail, Net Banking, Skype, E-Commerce | 3 Weeks  | 4,000/-           |
| 2  | CorelDraw or Photoshop or Illustrator                             | 6 Weeks  | 8,000/-           |
| 3  | Basic + Advance Excel (Version - 2019/365)                        | 6 Weeks  | 8,000/-           |
| 4  | BK & A/cs, Taxation (IT, TDS, CGST, SGST, IGST)                   | 10 Weeks | 15,000/-          |
| 5  | Computer A/c - Tally Prime Level 1                                | 4 Weeks  | 7,000/-           |
| 6  | Computer A/c - Tally Priime Level 2 + GST                         | 8 Weeks  | 10,000/-          |
| 7  | Tally Prime - GST + Simulation                                    | 6 Weeks  | 8,000/-           |
| 8  | C Language OR C++ Programming (OOPS)                              | 6 Weeks  | 9,000/-           |
| 9  | Python (Basic + Advanced)   | 12 Weeks | 25,000/-          |
| 10 | Oracle - SQL & PLSQL / MS - SQL Server                            | 12 Weeks | 25,000/-          |
| 11 | ADO.net + C#.net + VB.net + ASP.net (Microsoft.net Specialist)    | 16 Weeks | 40,000/-          |
| 12 | 2D Animation - Animate  | 6 Weeks  | 10,000/-          |
| 13 | 3D Animation - 3D Studio Max                                      | 12 Weeks | 18,000/-          |
| 14 | C with Data Structure   | 10 Weeks | 15,000/-          |
| 15 | PHP with MySQL  | 8 Weeks  | 12,000/-          |
| 16 | MS Excel - Macros VBA   | 6 Weeks  | 10,000/-          |
| 17 | MS - Power Bi / Tableau   | 8 Weeks  | 15,000/-          |
| 18 | Adobe Premiere Pro.   | 8 Weeks  | 15,000/-          |
| 19 | Adobe After Effects (VFX)   | 10 Weeks | 15,000/-          |
| 20 | Typing / Keyboarding (English / Marathi)                          | 4 Weeks  | 3,000/-*<br>*each |

## Short Term Kids Courses (Age 6 to 12 Yrs.)

|    |  |    |          |
|----|--|----|----------|
| a) | Windows + Paint + Word + Power Point     | 20 | 5,000/-  |
| b) | Windows + Canva + Photoshop / Coral Draw | 30 | 8,000/-  |
| c) | Windows + Canva + Scratch                | 60 | 10,000/- |

# CERTIFICATE / DIPLOMA COURSE IN SPOKEN ENGLISH

*Enhance your English Skills & Boost Your Confidence*

## Module I - Theory

1. Word Building & Phonetics
2. Basic of Grammar
3. Sentence Formation
4. Pronunciation
5. Vocabulary & Spelling
6. Idioms & Phrases
7. Letter, Email & Essay Writing

## Module II - Practical

1. JAM
2. Role Plays
3. Extempore
4. Group Discussion
5. News Reporting
6. Presentation Skills
7. Interview Techniques

## Basic : Module I + II

**Duration** : 3 / 6 Months (1 Hours Daily)

**3 Months** : Rs. 14,000/-      **6 Month** : 24000/-

**Installment** : Rs. 8,000/- + 7,000/- (3 Months)  
Rs. 9,000/- + 8,000/- + 7,000/-

## Module III - Advanced

1. Business Communication
2. Business Letters
3. Neutral Accent
4. Advanced Vocabulary
5. Business Conversation
6. Accent Neutralization

## Advance : Module III

**Duration** : 1 Month

**Tution Fees** : Rs. 12,000/-



Gateway to Knowledge Lit Careers

Spoken English



# CERTIFICATE COURSE in Ai, ML, Gen. Ai and Ai Tools



Learn Ai, ML, Gen Ai, ChatGPT, Gemine & Claude

## Module I

- Introduction to AI
- History of AI
- Definition and its importance
- What is Generative AI?
- Teaching machines to mimic human intelligence.
- Understanding the basics of AI
- Concept of 'Intelligence'
- Human Intelligence vs. Machine Intelligence

## Module II

- Types of AI
- Narrow AI
- General AI
- Super Intelligent AI
- Components of AI
- Understanding how machines learn from data.
- Power of 'Reasoning'
- The ability of problem-solving
- Discussing how machines interpret sensory information.
- Linguistic Intelligence
- Perception and Computer Vision
- Robotics and Motion
- Knowledge Representation
- Planning and Navigation

## Module III

- Ethics in AI
- The 3 key areas of AI ethics
- Privacy and data protection
- Bias and discrimination
- How to establish AI ethics?
- Sustainability in AI

## Module IV

- What is Machine Learning?
- Types of Machine Learning
- Unsupervised Machine Learning
- Semi-Supervised Learning
- Reinforcement Learning
- Transfer Learning



## Module V

- Practical Applications of Machine Learning
- Speech Recognition Cybersecurity
- Social Media Personalization
- Feature Engineering
- Machine Learning Algorithms
- Linear Regression
- Ethical Considerations in Machine Learning
- Future Trends in Machine Learning

## Module VI

- Introduction to AI and ML in daily and professional life
- Key benefits of AI and ML in daily life
- Usage of AI through smartphones

## Module VII

- AI-based applications via smartphones
- Virtual Assistant usage through smartphones
- AI-based smart home appliances

## Module VIII

- AI and ML in transportation
- AI usage for entertainment and information
- AI solutions for security requirements

## Module IX

- Scope of AI in personal financial planning
- AI in healthcare monitoring and tracking
- AI in career and skill development

## Module X

- Overview of new-age AI careers
- Current outlook on AI jobs
- AI careers that you can pursue.  
Various industries hiring AI professionals.
- What do you need for an AI career?

## Module XI

- What is Chat-GPT?
- How to Create Chat-GPT Account?
- Understand Chat-GPT
- What Chat-GPT Can Do For You?
- How to write effective Chat-GPT prompts?
- Create Quizzers for the Study Materials
- Blog Content Writing with Chat-GPT
- Essay and Story Written by Chat-GPT

## Module XII

- Create Single Page Website, Documents & PPT in Minutes Using AI
- Create Designs for FREE using AI
- AI Magic Tool to convert Text to Video
- AI Magic Tools to convert Text to Image
- Use AI to Create a Social Media Contents
- AI Writer for all your Writing Needs

**Duration : 6 Weeks**  
**Tuition Fees : Rs. 10,000/-**



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